Dear Parents and Carers,

The Education Act and Regulations determined by the Department of Education Services sets the conditions, regulations and requirements that all schools, government and non-government need to comply with in order to satisfy the requirements of their registration to operate as a school in WA. One of these regulations now requires every school to have in place a “Code of Conduct” by the start of 2017. The purpose of the Code of Conduct is to describe minimum standards of conduct in all behaviour and decision making to ensure the safety and well-being of students. The Code of Conduct applies to everyone involved in the school - staff, parents, carers, guardians, students, volunteers, contractors and visitors.

Our Code of Conduct and Parent Charter, which expands on the Conduct Statements, is now available on our school website under the ‘Our School’ drop-down menu, so that all parents and carers can familiarise themselves with the key content. There will be three versions of the Code that we will publish:

1. For Parents, carers, guardians, volunteers, contractors and visitors
2. For our staff
3. For our students

While there will be some variations in the wording and guidelines contained in each document, there are 12 core statements that are common to all three documents. These 12 Conduct Statements are all primarily designed around ensuring the safety and well-being of all students at our school. In saying that, they equally apply in terms of ensuring the safety, well-being and minimum standards of behaviour and interaction of all students and adults in our school community: parents - parents, staff - staff, staff – parents, staff – students, parents – students, students – students.

<table>
<thead>
<tr>
<th>Dates</th>
<th>Event Description</th>
</tr>
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<tbody>
<tr>
<td>Fri 25 Nov</td>
<td>2.00pm Year 6 Dancing</td>
</tr>
<tr>
<td>Mon 28 Nov</td>
<td>9.30am K1 2017 Orientation PP/Year 1 Transition Uniform Shop Open 8.30am – 11.00am 6.00pm PM 2017 Parent Information Night</td>
</tr>
<tr>
<td>Tues 29 Nov</td>
<td>9.30am K2 2017 Orientation PP/Year 1 Transition Uniform Shop Open 8.30am – 11.00am</td>
</tr>
<tr>
<td>Wed 30 Nov</td>
<td>8.50am Assembly Year 6 6.00pm ACM – refreshments 5.30pm</td>
</tr>
<tr>
<td>Fri 2 Dec</td>
<td>2.00pm Year 6 Dancing</td>
</tr>
<tr>
<td>Mon 5 Dec</td>
<td>K1 Leisureplex 7pm P&amp;F Meeting</td>
</tr>
<tr>
<td>Tues 6 Dec</td>
<td>K2 Leisureplex</td>
</tr>
<tr>
<td>Wed 7 Dec</td>
<td>8.50am Assembly SRC 6.00pm Praise &amp; Thanksgiving Mass Reports &amp; Work Folders released</td>
</tr>
<tr>
<td>Thurs 8 Dec</td>
<td>1.30pm Graduation Year 6 Graduation Dinner</td>
</tr>
<tr>
<td>Fri 9 Dec</td>
<td>PP – Yr 5 Outing Yr 6 Outing LAST DAY OF YEAR FOR STUDENTS</td>
</tr>
<tr>
<td>Sun 11 Dec</td>
<td>9.00am Family Mass</td>
</tr>
<tr>
<td>Wed 1 Feb 2017</td>
<td>TERM 1 2017 COMMENCES FOR STUDENTS</td>
</tr>
</tbody>
</table>

Code of Conduct Statements

1. You act safely and competently.
2. You give priority to students’ safety and well-being in all your behaviour and decision making.
3. You act in accordance with the values of the Gospel as defined in the Code of Ethical Conduct.
4. You conduct yourself in accordance with laws, agreements, policies and standards relevant to your relationship with the school community.
5. You respect the dignity, culture, values and beliefs of each member of the school community.
6. You treat personal information about members of the school community as private and confidential.
7. You give impartial, honest and accurate information about the education, safety and well-being of students.
8. You support all members of the school community in making informed decisions about students.
9. You promote and preserve the trust and privilege inherent in your relationship with all members of the school community.
10. You maintain and build on the community’s trust and confidence in Catholic schools and the Church.
11. You act reflectively and ethically.
12. You allow students to have a voice in their education, safety and well-being.
The Code of Conduct will come into effect from the start of 2017, so I would urge all parents, carers, guardians, grandparents and volunteers to please familiarise themselves with the 12 Statements and the further guidelines on our website before the start of next year. Our staff will be briefed with regards to their Code of Conduct in a meeting at the end of the school year. All students will have their version of the Code explained to them by their teachers at the beginning of school next year.

Diving to the Top!
Congratulations to Ellyarn Granland for her amazing performances in diving over recent weeks and months. Ellyarn participated in a talent identification program back in September and so impressed the experts that she was offered a place in an “Emerging Talent Program” aligned with the National Elite Pathway. After attending her very first session of the Emerging Talent Program in October, she was identified as being too good for that level and was promoted to the State Talent Program, which is basically the State Diving Squad! WOW! What a meteoric rise up the ranks of diving.

Congratulations to Ellyarn and her parents who are obviously very supportive of her commitment to diving, for her to reach that level already. We look forward to seeing her on the winners’ podiump at the national championships in years to come and who knows ..... maybe even the Olympics in 2024! Dare to dream Ellyarn!

That’s Confidential
I would like to reiterate to all parents and carers that current privacy laws and regulations mean that no member of staff can discuss another child or anything to do with another child with any other parent or carer. This is one area that we as a staff have been endeavouring to be more aware of and compliant with.

So what does this mean for you as parents? It means, for example, that when you come up to school to see a teacher about an alleged incident involving your child and another child, the staff member can discuss the facts and sequence of events relating to the incident, but we are not at liberty to discuss with you details pertaining to the other child such as their name, what they said when questioned, what action or consequences have been implemented, their motive or explanation.

I do appreciate that this has and does cause some frustration for parents, as they want to know what has been done and what has been put in place to ensure it never happens again, however, I’m sure that as parents you can appreciate that you would not want a member of staff to discuss details about your child with any other parent. To do so would be a breach of privacy laws. Therefore please do not think we are being rude, stubborn or obstinate if we politely tell you that, “We can’t discuss that with you.”

If we do tell you that the matter has been dealt with, then you need to trust us that we have and will continue to deal with the matter or further occurrences as they arise. Please be aware of the legal circumstances under which we have to operate. You cooperation and understanding will be greatly appreciated.

ACM Reminder
A last reminder that the Annual Community Meeting is on next Wednesday evening, 30 November, commencing at 5.30pm in the Undercover Area with food and refreshments, followed by the meeting itself in the Library at 6.00pm. I look forward to seeing you all there.

P&F Sundowner
A reminder also that the P&F is having a terrific Sundowner on Friday 2 December at 6.00pm on the Annexe Oval. This promises to be a fun family night, so bring you picnic blankets, camp chairs, drinks and nibbles along for a great social night with music, the School Choir performing and the P&F organizing pizza orders, so you don’t need to worry about dinner!
School Traffic and Safety
This week we have received a telephone call from a local resident complaining about parent vehicles queuing from the pick-up zone outside the church all the way back through the roundabout and causing traffic to come to a standstill because no one can get through the roundabout. As I mentioned in last week’s newsletter, we do try to keep on good terms with our neighbours as we all have to coexist and get along in the neighbourhood. Having parents block intersections is only going to result in people complaining to the City of Canning and/or the Police, resulting in a greater presence of Canning Rangers or Police Officers and parents being fined.

In order to maintain traffic flow and safety for pedestrians and vehicles, I would ask that parents please refrain from blocking the roundabout at home time. If there is not sufficient room on the other side of the roundabout for you to completely exit, then wait at the entrance and do not enter the roundabout. In that way traffic travelling south on Tudor Ave or from Tribute Street can still negotiate the roundabout and we avoid gridlock situations.

Peace and best wishes,
Shaun O’Neill
Principal

Religious Education

St Vincent de Paul Society Christmas
It’s coming up to that special time of year again! The time of year when Santa comes knocking and the joyous sounds of carols can be heard in the air. While most of us will be busily organising Christmas gifts and parties, it is also important to remember those around us who may not have the same opportunities to enjoy Christmas quite as much.

The St Vincent de Paul Society has again asked us to support their appeal this year. Each class will be asked to make a Christmas Hamper for a needy family in our society. Last week, students were asked to bring in a donation of food or a toy for these hampers. The baskets will be presented to a representative from St Vincent de Paul at the Monday morning Assembly on the 5th December.

End of Year Praise and Thanksgiving Mass
We will once again come together as a whole school community to celebrate the end of the year and thank Christ for the blessings that have been part of our year. Our final Praise and Thanksgiving Mass will be celebrated on Wednesday 7th December starting at 6:00pm. The Mass will be held in the Church. All families are asked to attend this final Mass. Students are asked to dress in their school uniforms and will sit with their class. We look forward to seeing you there.

Photos from First Holy Communion
Photos from both weeks can be viewed and ordered online at prophotobooth.com.au. The passcode is: q125.

Russell Wylie and Julie Galbraith
Assistant Principals

School News

Library
All Library books should now be returned. There will be no further borrowing for the rest of the year. The library will be closed during weeks 8 and 9 for stocktake and annual maintenance.
Kerry Miller
Junkyard

2017 will see Queenies with a little more playground space than we have had in 2016. We would like to introduce a different ‘play’ area for the children in the present PP playground. This area will be a Queenies version of the very successful PlayPod that has been introduced in the United Kingdom and United States.

For our area to be successful we would like to enlist the help of our wonderful parent community. We will need lots of materials to stock the playground which usually finds its way to landfill. All materials donated need to be vetted for safety before the children can use it. We ask your help with this by making sure all sharp edges are removed from the products you are donating to our ‘Junkyard’. Some items that might be useful are listed below. This list is not exclusive and as you come across materials that you think would be of benefit to us please bring them in. (As the children get familiar with the new concept of play no doubt they will tell you what would be useful in the area.) We ask that these materials be dropped off to the school in the week before school commences so we can have the area up and running for the first day of school. Unfortunately we cannot take items before then as the current Pre Primary will still be using the space.

If you would like to see what this looks like in a UK school please go to the following web site.
https://www.youtube.com/watch?v=nqi1KyJJeKg

- Heavy duty storage tubs eg flip top rubbish bins, large tubs with lids, etc
- Carpet squares
- Old curtains/blankets/sheets/fabric lengths/shade cloth/netting for den making
- Thick plastic rope
- Cushions (large and small)
- Rope/electrical cable
- Suitcases (large)
- Pushchairs
- Dress up clothes eg high viz vests, overalls, hard hats
- Foam/cardboard tubes
- Cardboard boxes – large and small
- Carpet inner tubes
- Air conditioning insulation pipe
- Electrical cable reels
- PVC piping of various widths and lengths
- Crates
- Timber – no nails or splinters

The children will build all manner of things such as rocket ships, stages, cars, beds, swings, slides; you name it they build it! This then leads to all sorts of imaginative games and role play.

Our Junkyard ensures that the opportunities for rich, “open ended” and self-directed play are optimised at school. We anticipate our Junkyard will bring:

- An increase in creative play.
- Children engaging in different physical activity.
- Learning taking place through open ended play
- Improved critical thinking skills.
- Equity – loose parts play enables all children to join in.
- Reduction in playground incidents and children’s complaints: less boredom leads to less anti-social behaviour.
- Social inclusion: small or large mixed-age and mixed gender groups from around the Junkyard
- Risk: the Junkyard encourages children to assess and manage risk for themselves.

Please spread the word to family and friends who may work in an environment that can help with sourcing these materials.
School Photos
We have been advised by Kapture Photography that all sports and/or special team photos taken this year will be removed from their website at the end of this term in readiness for next year’s photography. This is your last chance to view and purchase these photographs. Please visit www.kapture.com.au and access the gallery using our school code: 6FU5LA

This code can also be used to purchase class or individual photographs should you have missed out earlier in the year.

Cricket Success!
Our Boys A and Girls B teams won their divisions at yesterday’s cricket carnival. Please go to www.qoape.com for more.

Hello from the School Social Worker
School-aged children may go through many different feelings when a newborn baby arrives. They may feel excited and want to help and play with the baby. They may feel disappointed because the reality is different from what they expected. They may feel jealous or annoyed because their sleep or routine is interrupted.

All children will have to make adjustments but if parents can let their other children know that it is a positive and exciting time that involves the whole family, that they have an important role in the family and if they are reminded of all the wonderful things about them and their special contribution to the family it may help them with adjustment.

Talking with your school-aged child about their feelings, ways they might like to get involved, praise, setting aside one-on one time and using family meal times to reconnect are additional ways that might assist with this transition.
Regards, Tracy Small
QUEEN OF APOSTLES SCHOOL BOARD

Being on the Board is an opportunity to make a contribution to school life. It can be an ideal opportunity for those parents who are unable to make such contributions during the day. No particular skills or background are required for a role on the School Board, however, the Board has identified that parents with skills in accounting, building or engineering would complement the skills of the other Board members.

Board Function:

The Board shall carry out the following functions in pursuit of its objectives:

- Planning for the present and future operation of the School;
- Providing membership of the panels for the employment of staff to the School in accordance with CECWA policy;
- Providing membership of the panel which recommends the appointment of a Principal in accordance with CECWA policy;
- Disseminating information about the School and about Catholic education to persons and organisations in the local Catholic community;
- Liaising in all matters relating to the financial management of the School with persons and organisations in the local Catholic community;
- Managing all the finances associated with the School; and
- Advising the Principal with respect to School policy.

Criteria for Membership of the Board shall be:

- Possession of special skills that will be an asset to the Board;
- A deep interest in the welfare of the students and staff;
- A desire to give service to the Catholic School Community;
- A keenness to promote Catholic schooling;
- An ability to work co-operatively and constructively with all other members of the Board; and
- A sufficiency of time to devote to Board duties.

I urge you to give serious consideration to being on the Board and complete & return nomination slips by 4pm Friday 25th November 2016.

QUEEN OF APOSTLES SCHOOL
PARENTS AND FRIENDS COMMITTEE

Queen of Apostles P & F Committee is the organisation of the school’s parent body. Nominations for office bearers are open and there is no limit to the number of P & F Executive Members. The P & F meets monthly and all parents are encouraged to attend these meetings.

The Parents and Friends Committee is an important part of the Catholic School Structure.
Members of the P & F should:

- Strive to develop at the school a real community of parents, teachers and students;
- Work closely with the school Principal to achieve common goals;
- Act as a liaison between the wider school community and the Board;
- Ensure that a high level of social and educational interaction exists between home and school, parents and teachers;
- Endeavour to have all parents enjoy the experience of their children’s formal school years by active participation and personal involvement in the school programmes;
- Provide a healthy forum for ideas and discussion;
- Work to provide additional resources which are considered necessary for the children;
- Assist in planning and organising functions with the social, sporting, cultural and educational life at the school;
- Organise guest speakers for the P & F Association on current and suggested educational programmes, faith development and other matters of interest.

Nomination slips should be returned to the school office no later than 4pm Friday 25th November 2016

We look forward to your attendance at the Annual Community Meeting on Wednesday 30th November 2016, and sharing light refreshments with other community members from 5.30pm in the Undercover Area, with the meeting starting at 6:00pm in the Library.

Mr Shaun O’Neill
Principal

Annual Community Meeting
Queen of Apostles School Board Nomination Form

I wish to nominate for a position on the Queen of Apostles School Board.

Annual Community Meeting
Queen of Apostles P & F Committee

I wish to nominate for a position on the Queen of Apostles P & F Committee

Name: ________________________________

Child’s name: ________________________________
Almost the end of School Banking for 2016

Important Dates to Remember

- Last day to order rewards and for School Banking will be Friday, 2nd December 2016.

School Commission

School Banking is a great fundraiser for our school. Our school receives $5 when children make their first deposit at school and a commission on every deposit made through the School Banking program. To date for 2016 Queen of Apostles has received a commission of $516.39 from the Commonwealth Bank School Banking program.

Taking part in School Banking is easy

It’s easy to get involved in the School Banking program by either opening a Commonwealth Bank Youthsaver account at any Commonwealth Bank branch, over the phone on 13 22 21, or via NetBank if you are an existing customer with NetBank access. Remember to take in identification for you and your child (driver’s licence and birth certificate). You will receive a Dollarmite wallet and deposit book that your child will use to participate in the program.

If your child has an existing Commonwealth Bank Youthsaver account, they can start banking straight away. They just need to bring their deposit in every week using their Dollarmite deposit wallet. If you require any further information or have any questions, please contact the School Banking Coordinator, Nikki Harrison at harrisonfamily4@iinet.net.au

The School banking drop box is still located in the front office, and school banking will be processed every Friday morning so please ensure that you or your children have their deposit book in the box before 9am on Friday mornings.

Once the deposits have been processed, your child/ren’s deposit book will be returned to their classrooms on the same day. Parents are asked to put the child’s class number on the front of the deposit books so they can be returned to the right room.

School Bank Drive

If you are new to the school or are considering getting involved in the School Banking program, please note that the program includes an exciting rewards incentive designed to encourage children to get into the important habit of making regular savings.

Every time your child makes a deposit at school they receive a silver colour Dollarmite token. The first token will be received upon the first deposit at school. Once your child has individually saved 10 tokens they can redeem them for an exclusive Dollarmite reward item. Students will have lots of fun saving their tokens for these cool rewards items.

Please note that a school banking drive will be run in Term 1 of 2017 where you will be able to sign up your child/ren for the Dollarmite School Banking Program. Stay tuned for further details early next year.

Rewards Items Left

As we are coming close to the end of the year, please note that a lot of the popular rewards items are no longer available. However, there are still some items in stock:

- ET DVD
- Jump & Skip Rope (very low stock).
- Outback Fat Bag Tag.
- Outer Space Savers Money Box.
- Wiggly Glow Worm.

If you are unsure of how to place an order for your child’s reward, please just write a note with what they would like along with their 10 tokens when your child makes their weekly deposit. The note and tokens can be placed in the secured clear section of their canvas wallet.

Thank you @

Thank you to all the parents and children who participate in the School Banking Program. It’s a brilliant way to teach children the importance of savings as well as raise money for our wonderful school.

Nikki Harrison
School Banking Coordinator
Congratulations Mrs Kohl and Ruofan Jin for being chosen as this week’s Queenies Heroes.

Our readers would love to know the following:

**Mrs Kohl**

*How long have you been coming to Queenies?*

2 years

*Who is your own hero or inspiration?*

Serena Williams

*What is your favourite food?*

Thai food

*What do you hope to be when you grow up?*

Teacher (continue)

This must be a proud moment for you, is there anyone you’d like to thank?

All of my students

**Ruofan**

*How long have you been coming to Queenies?*

3 years and 1 term

*Who is your own hero or inspiration?*

Taylor Swift

*What is your favourite food?*

Brownies with whipped cream

*What do you hope to be when you grow up?*

Teacher

This must be a proud moment for you, is there anyone you’d like to thank?

Social Justice, parents and all the people who voted for me.
The Queen of Apostles OSHClub holiday program dates for the upcoming school holidays are as follows:
12th December to 23rd December 2016 - 7am until 6pm  AND
3rd January- 27th January 2017
(Proposal 26th January 2017 Australia Day holiday)
*PD days on the 30th and 31st January 2017 will be confirmed at a later date*
We will have a large variety of exciting and engaging activities, incursions and excursions during our summer
school holiday program which will be released within the next couple of weeks!

For more information contact Lyn on 0431 310 180
We hope to see you all there! :)

Dear Parents and Friends,
The end of the school year is nearly upon us. For the P & F Association it has been a busy year filled with sausage
sizzles, morning teas, discos and, of course, our bingo night. We hope that we have helped to make your
experience of Queenies enjoyable. We have raised funds for our students throughout the year and have been
able to contribute to their academic endeavours and school life.

At the upcoming ACM you will have an opportunity to join the P & F committee and I hope that you are able to do
so. It is not a huge commitment of time (one meeting per month on the second Monday of the month), but it is a
way of giving back to the school, taking part in the decision making process of the school and is also a lot of fun.
We will also be seeking volunteers soon to form a committee for next year's fete and you will be receiving a letter
in your child's homework folder about that soon.

To celebrate the end of the school year and to welcome the Christmas Season, Queen of Apostles Parents and
Friends are hosting a Sundowner on Friday 2nd December on the Annex Oval.

The Choir will be performing a selection of Christmas songs and there will be Christmas music. So come along,
bring a blanket and deck chairs and enjoy a relaxing evening with your friends from Queenies.

You are welcome to bring your own picnic food or, if you prefer you can order pizza, which will be delivered to
you by the P & F. The order form for the pizza is below.

The event starts at 6 pm and pizza will be served from 6:30 pm.

We look forward to seeing you there.

Best wishes,
Your P & F
Family Portraits
Pickup day for family portraits from AdvancedLife Photography is tomorrow, Thursday 24 November.

Sunday Family Mass Volunteer Roster
We require volunteers to prepare children for a Family Mass next year. These Masses are held once a month at 9am on Sundays. If you are able to assist with this roster or would like further details, please contact Melissa Edmonds (Coordinator) edmonds.melissa@goa.wa.edu.au

**Queen of Apostles Parish**
QUEEN OF APOSTLES FAMILY MASS PERMISSION SLIP

Please complete the reply slip below giving permission for your son / daughter to read at the 9am Family Mass Sunday 11th December.

Kelly Gostt – 0417 910 602
Family Mass Co-ordinator

QUEEN OF APOSTLES PARISH REPLY SLIP

I give permission for my child_______________________________of class___________to read at the 9am Mass on Sunday 11th December.

Parent’s signature ____________________________________ Date __________________________

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As part of the Ningaloo Outlook research program, we have just launched a competition to name the next set of marine turtles which will be tagged at Ningaloo reef (in Jan 2017). Details at: https://research.csiro.au/ningaloo/dont-need-home-id-like-name/

Community News

CYCD

Complete Youth Cricket Development
Join us on January 9th till the 12th, 9.00am to 1.00pm each day
For 4 days of cricket fun. Western Warriors players will visit the camp.
Cost $120 - Earlybird offer before Jan 1st (save 10%)

Call David Virgo M: 0439 091 418 or email info@cycd.com.au

Aged Care Training

Secure your place for 2017!
CHC33015 Certificate III in Individual Support
The Aged Care Industry is one of the major growth areas for employment now and into the future.

Enrol Today: School Hours
Locations: Perth City or Mirrabooka

Special Offer: If you have a group of 12 or more you may select your own convenient course location.

P: 1300 630 366
E: info@aeats.com.au
W: www.aeats.com.au

Perth Children’s Hospital Volunteers

Since 1929, the volunteer presence at Princess Margaret Hospital has been extremely important to the experience that our patients and families have during their time here. Their concern for people and their ability to create an atmosphere of friendliness and goodwill is invaluable. With the exciting move to Perth Children’s Hospital we are expanding the volunteer team and we are recruiting now for various roles. If you want to make a positive difference to the lives of children and their families who visit the hospital then we would like to hear from you. Please contact Andy Wahid, Coordinator Volunteer Services 08 9340 8716 or email andy.wahid@health.wa.gov.au for further information.

As part of the Ningaloo Outlook research program, we have just launched a competition to name the next set of marine turtles which will be tagged at Ningaloo reef (in Jan 2017). Details at: https://research.csiro.au/ningaloo/dont-need-home-id-like-name/
Applications for Admission

Parents of current Year 4 students (entering Year 5 2017) who are interested in joining the Corpus Christi College community for Year 7 in 2019 are invited to submit their enrolment applications. To ensure priority consideration, please complete and submit any application for Yr 7 2019 by January 31 2017.

Sibling offers will be forwarded to current families’ applicants mid-January 2017. Sibling students do not normally require an interview, unless specifically requested by the Principal.

Interviews for non-sibling applicants wishing to join the Corpus Christi College community for Year 7 2019 will commence late Term 1 2017.

Please telephone the College Registrar Susanne Pass on 6332 2567 should you have any further enquiries.

Limited vacancies for suitable applicants are available for Year 11 and 12 2017.