

QUEEN OF APOSTLES PRIMARY SCHOOL
Minutes of P & F Meeting
14 March 2022
(Zoom meeting)

Meeting commenced at 6.33pm

Acknowledgment of Country and Welcome Prayer

Attendees:

Mark Ryan (Principal), Jennifer Anderson (Assistant Principal), Kath Anthony (President), Aislinn Trodden (Vice President), Ashlee Lang (Secretary), Alicia Chee (Treasurer), Carem Carrasco, Renae Butterworth, Elena Natale, Rebecca Day, Marnie Selten, Melissa Reilly, Tracy Italiano, Louise Wynne.

Apologies:

None

Minutes of Previous Meeting (15 February 2022):

Accepted by Carem Carrasco and seconded by Tracy Italiano.

Correspondence:

Wonder Recycling Rewards.

Principal's report:

- Welcome to office bearers and thank you to the class representatives and committee volunteers.
- Despite the current COVID-19 restrictions students have enjoyed the continued quality learning environment.
- COVID-19 restrictions are made by WA Government, WA Health and CEWA – not by the principal, and we follow their advice to ensure the safety of all students.
- Students in years 3 to 6 are wearing masks as per State Government enforced indoor mask mandate which has allowed us to continue face to face learning.
- The COVID-19 self-reporting form has been set up for parents to inform the school of their child's positive or negative COVID result. The information will go to the principal, prompting our COVID response. Access the COVID-19 self-reporting portal via the Queen of Apostles website.
- If your child is deemed a close contact, you will receive a phone call or email from the school. All positive RAT tests need to be lodged on the Healthy WA website/portal.
- We are currently in Lent leading up to Easter. During Lent we look for ways we can show self-sacrifice. Year 3 and 4 students attended the Ash Wednesday Mass, while other classes had liturgies in their classrooms.
- As part of our school evangelisation plan:
 - Each morning the Social Justice Committee choose a prayer of intention to read to the whole school, followed by sacred silence.
 - On Friday Bishop Donald Sproxtton will come to our school and visit each class.
- NAPLAN testing for Year 3 and 5 students will take place in May (Term 2).
- There will be a NAPLAN practice test for students on Thursday 24 March.
- Year 3 students will continue to complete the writing assessment on paper
- Talk for Writing program continues as a whole school approach.

President's report:

- All P&F exec members are now confirmed.
- Thank you to our class representatives for their work in organising social events for the year levels, maintaining the year level Facebook pages with important reminders and updates, and assisting with running P&F activities.
- Special acknowledgment and thanks to the school leadership team and teachers who are managing this latest phase of COVID-19 and working within certain constraints.

Treasurer's report:

- Treasurer received former treasurer's spreadsheet on 14 March.
- \$48 000 currently in the bank as of January 2022.
- There are some outstanding reimbursements of a nominal value.

Action:

- Alicia to meet with Carolyn Honeybun and Mark Ryan to organize the signatories.

Business arising:

1. Office bearers, P&F committee members and class representatives
 - All are now confirmed.
2. Fundraising and events 2022
 - We are looking for ideas about how we as a school community can support our students and families during these uncertain COVID times.
 - Due to the current restrictions and uncertainty, the P&F will only focus on activities for Term 1 and 2.
3. Easter hot cross bun drive
 - Elana and Ashlee obtained information about the Hot cross bun drive. Cost was \$8.50 for dozen hot cross buns with a profit of \$2 per dozen.
 - The P&F agreed not to proceed with this fundraiser.
4. P&F Easter raffle
 - Each class representative to coordinate Easter prizes (with some non-chocolate items) for the raffle.
 - This year's Easter raffle will be donated by the P&F – the P&F will not be selling tickets this year.
 - A budget of \$25 will be allocated to each year level.
 - Class representatives to email receipts to Alicia Chee, Qoatreasurer@gmail.com for reimbursement.
 - Donations for the Easter raffle will be sought from local businesses.

Action:

- Kath to liaise with the school about coordinating the prize draw during the last week of term.
- Louise to prepare a letter seeking donations from local businesses.

5. Mother's Day Breakfast/Stall

- Due to the COVID-19 restrictions the P&F agreed that it would not be viable to organise a Mother's Day event this year. The P&F discussed alternative options which included:
 - small gift bags with a tea or coffee bag/a cookie and a prayer. Invite dads to volunteer to coordinate the gifts.
 - having a combined 'Parents' or 'Carers' event at another time of the year.

Action:

- Kath to provide a message for the Queenies Newsletter calling for dads to volunteer.
- Include 'Parents/Carers' Day on the agenda for consideration at next meeting.

6. Cookie Barrell Fundraising

- Alicia shared information about the Cookie Barrell as a potential fundraising activity
- The P&F agreed that we would put this fundraising option on the agenda for consideration in Term 2.

Action:

- Include Cookie Barrell Fundraising on the agenda for consideration at next meeting.

7. Kiddikutter Child Safe Knife fundraiser

- Aislinn shared information about the Kiddikutter Child Safe Knife as a potential fundraising activity.
- the P&F decided not to support the opportunity due to limited fundraising ability. It seemed more suitable for a younger age group, rather than across all primary school year levels.

8. AFL tipping competition

- Discussion took place around setting up a Queenies P&F footy tipping competition.
- The P&F agreed to setting up a competition.
- Tracy and Carem volunteered to coordinate the setup and manage the competition.

Action:

- Tracy and Carem to set up the Queenies AFL tipping competition.
- Kath to send P&F footy tipping competition information to Terri Healey for promotion to Queenies families.

9. Year6 Graduation Committee Icy pole fundraiser

- Icy poles will be on sale after lunch as it allows the year groups to remain separate to stay COVID safe.
- Teachers from younger year levels will be asked to collect the icy poles for their class.
- Funds to be transferred into the Year 6 Graduation Committee account.

Other Business:

Crazy Hair Day Gold Coin Donation

- Crazy Hair Day was suggested as a potential P&F fundraising opportunity with a gold coin donation.
- The P&F decided not to consider this opportunity as it is a regular fundraiser for the Social Justice Committee.

Meeting Adjourned: 7:50pm

Next Meeting: Monday 9 May 2022, 6:30pm