

QUEEN OF APOSTLES PRIMARY SCHOOL

Minutes of P&F Meeting

8 August 2022

(Zoom meeting + Face to Face)

Meeting commenced at 6:31pm

Acknowledgement of Country and Welcome Prayer

Attendees:

Kath Anthony (President), Mark Ryan (Principal), Jennifer Anderson (Assistant Principal), Ashlee Lang (Secretary), Aislinn Trodden (Vice President), Ashley Stothard, Tracy Italiano, Chandima Dissanayake (via zoom), Louise Wynne, Alicia Chee (Treasurer), Bianca Disilvio, Carem Carrasco (via zoom), Paulyne Farrell, Rebecca Day (via zoom)

Apologies:

Melissa Reilly, Renae Butterworth, Elana Natale, Karen Joyce, Christina Liew, Marnie Selten.

Minutes of Previous Meeting:

Accepted by Louise Wynne and seconded by Tracy Italiano.

Correspondence:

No Correspondence.

Principal's report:

- Today we celebrated the feast of St Mary of the Cross. Thank you to Mrs Beacher and the Year 2s who prepared the Mass.
- Next Monday 15 August is the Feast of the Assumption – the Year 4s are organizing this Mass for our community.
- The Social Justice Committee have organized a Pyjama Day to raise funds for the Flame of Love Orphanage in the Congo. Kids for Kids Pyjama Day is on Thursday 11 August.
- Year 3 and Year 5 classes completed the Bishops' Religious Literacy Assessment online.
- New Year 4 teacher – Mrs Brianna Joiner has settled in well to the Queen of Apostles community.
- Year 5 assembly will be held next Friday, 8:50am start.
- NAIDOC week was during the holidays, and we celebrated during the first week of Term 3. We will be establishing a Noongar themed garden with stepping stones to the six seasons.
- Year 4 to 6 Tournament of the Minds started three years ago. There will be 3 teams, each team consisting of students from Year 4, 5 and 6. They have 6 weeks to solve a problem.
- Regional Spelling bee competition will be held for Years 4 to 6.
- Year 6 Sporting Carnival will be held on Friday – Soccer, AFL, Netball.
- COVID-19 – masks are recommended, however it is up to parents to decide. We want students to be at school for face-to-face learning. Parents are reminded to upload positive test results on the portal.
- Paul Litherland – Parenting in the Digital World this Wednesday 10 August at 6:30pm. 46 people have registered. Creche available.
- Classroom conversion:
 - Year 6 class move into the old staff room
 - Year 5 class move into the year 6 classroom
 - Year 4 class move into the year 5 classroom
 - This will allow the year 3s to move into the main building into the current Year 4 classroom.

President's report:

- CEWA are developing a Terms of Reference document for P&F groups.
- This will replace the existing P&F Constitution document which is very outdated.
- The new TOR template will be available in November, with the view to it being in place for January 2023.
- Overall the changes are positive. The new terms of reference will allow P&Fs to get on with the work of friend-raising and fundraising and not have to worry about governance.
- Catholic School Parents Australia (CSPA - national body) is conducting a survey of parents on children's health, wellbeing and learning. A link to the survey will be included in the school newsletter.
- Thank you to Alicia Cia for your work in organizing the Cookie Dough fundraiser. Also thank you to Renae Butterworth and other helpers.

Treasurer's report:

Opening Balance 1 July 2022 - \$65 456

Fundraising:

Cookie Dough \$1808

Second hand uniforms and icy pole sales \$871.10

Expenses:

PFFWA subscription \$998.25

Outstanding invoice from 2018 for Yoga \$1560

Business Arising:**1. Colour Run (25 November) – Carem**

- Promotion from 16 September to 11 November.
- Seeking approval of \$500 to purchase obstacles for the Colour Run course.

Decision:

- Unanimously agreed to approve \$500 for obstacles for course.

2. Disco (28 October) - Aislinn

- 1 hour for Junior disco
- 1.5 hours for Senior disco
- 30 minutes for a break in between.
- Students in Year 5 and 6 will be asked to vote on the following themes: Glitter and Glam; Wizards and Witches; Popstars.
- Propose to make the Disco event free for all students with the P&F covering costs.
- Seeking approval of a budget up to \$1200.

Decision:

- Unanimously agreed that there will be no charge for students to attend the disco and this would be covered by the P&F.
- Unanimously agreed to a budget of up to \$1200.

3. Parents BBQ Sundowner (9 September) – Chandima and Ashley

- Event to be held in the undercover area/on the green space.
- Families encouraged to bring a picnic.
- Important to have activities that will keep children entertained.
- Discussion took place around various activities such as giant yard games, face painting, showing a movie.

Decision:

- Further discussion required within a subcommittee, comprising Chandima, Ashley, Louise and Kath.

Action:

- Chandima, Ashley, Louise and Kath to meet and finalise a plan.

Other Business:

1. Leavers Shirts for 2023 - Louise

Current Year 5 parents need to consider the design of the Leavers shirt. Louise will provide advice on what they need to do.

Action:

- Aislinn to contact the Year 5 class rep to find out who will take on organising the 2023 Leavers Shirts and ask them to contact Louise Wynne.

2. Footy Tipping - Tracy

Decision:

- Unanimous decision for the prize money totalling \$600 to be allocated as follows:
 - 1st 60%
 - 2nd 30%
 - 3rd 10%

3. Canteen Roster – Paulyne

- Volunteers needed in the canteen

Action:

- Paulyne to prepare a roster to go on the door of canteen. Once this has been done, a notice will be put in the newsletter and on the year group Facebook pages.

4. Replacement trolley for the canteen - Paulyne

- Request to replace the trolley in the canteen which is rickety and unstable.
- The P&F has borrowed and used the canteen trolley over a number of years for many events.

Decision:

- Unanimous decision for the P&F to fund the cost of a new trolley of up to \$500.

Action:

- Paulyne will seek quotes for a new trolley.

5. Ninja Playground - Mark

- Quote for site works and equipment - \$117 458.

Decision:

- All agreed that it was worth looking at more options.

Action:

- Mark to explore other options and come back to the P&F committee.

6. Paul Litherland invoice - Mark

Decision:

- All agreed that the P&F pay the invoice of \$850.

7. Open Night - Mark

- Will be held on 19 October from 5:30pm to 7:30pm.

Action:

- Mark to ask the parish if they would like to hold a sausage sizzle.

Meeting Adjourned: 8:10pm

Next Meeting: Monday 12 September, 6:30pm